#### **Ibrahiim J. El-Amiin** Mobile: (716) 238-2939 | ielamiin@yahoo.com | Atlanta, GA

## **EDUCATION:**

Mercer University M.Ed. in Higher Educational Leadership Literature Review Title: "Rape Culture in Higher Education"

## Morehouse College

Bachelor of Science in Mathematics

o Research Exploration: Rape Culture in Higher Education, Critical Race Consciousness, Epistemological Racial Justice

## **Relevant Skills**

- Soft Skills: Team-Oriented | Active Listener | Adaptable | Conflict Resolution | Time Management | Written and Verbal Communication | Strong Interpersonal Skills |
- Hard/Technical Skills: Microsoft Office | Social Media management | Event Planning | Creating KPIs/Goal setting|
  Project Management | Strategic Planning |

# WORK EXPERIENCE:

# Morehouse College, Atlanta, GA:

Academic Advising Specialist- STEM Division

- Provide Appreciative, Developmental, Intrusive/Intentional Advising (ADISA—Yoruba for "one who has clarity") for all first-time students, focusing on incoming freshmen and new transfer students.
- Facilitates student academic success and timely progress towards a degree through advising and assisting students with college adjustments and decisions about fields of study, developing a plan-of-study, curricular and course selections, academic and administrative procedures, policies, and services.
- Social Media co-manager of the Maroon Tiger Advising social media outlets.
- Work collaboratively with Morehouse faculty and staff to assist in developing work plans for academic advising and policy initiatives that aim to improve outcomes for students.
- Collect, identify, organize, and analyze qualitative and quantitative data in support of the Morehouse's academic policy and advocacy goals.
- Work collaboratively with staff and faculty members to ensure that students are informed of and engaged with the opportunities that exist within their respective academic departments.
- Coordinate knowledge management across streams of work.
- Produce deliverables (including but not limited to—student academic analyses, written reports, and student tentative graduation plans).

# Campus Advisor - Phi Beta Sigma Fraternity Inc., Chi Chapter

- Establish and maintain strong rapport with members, while serving as a mentor, to ensure brothers are supported with their campus initiatives and programming.
- Keep brothers informed of the guidelines of the Fraternity, as set by our National Headquarters
- Identify current best practices, trends, developments, and research to support inclusion efforts on campus and support implementation of appropriate initiatives, and processes across the campus to improve engagement, inclusion, and belonging within the campus communities.
- Assess and manage opportunities to partner with other institutions and/or organizations on initiatives that prioritize inclusion and belonging for the student body.
- Maintains and enhances educational, social, support, referral, and resource programs and services for students regarding issues of racial and cultural identity.

# Mercer University (Office of Diversity Equity and Inclusion Initiatives) Atlanta, GA:

Summer Diversity and Inclusion Fellow

- Organized and Hosted Campus Dialogue series "All Men Are Trash: A Call for Accountability and Introspection."
- Reviewed literature to contribute to the Office of Diversity and Inclusion Initiatives Summer Reading List
- Conducted research and literature reviews on intersectionality of gender, sexuality, race, and rape culture.
- Supported the design, development, and execution of the summer reading initiative.

# Georgia State University, University Advisement Center (UAC), Atlanta, GA:

Collegiate Lecturer – GSU 1010

• The GSU 1010 course serves as the academic orientation course provided for first semester college students to assist them in the acquisition of fundamental skills essential for academic success.

#### September 2021-Present

May 2021- August 2021

August 2019-August 2021

# September 2021-Present

Atlanta, GA

Atlanta, GA

- Delivered lectures and conducted workshops that helped students develop strategies to aid in goal setting and attainment in terms of academic and career aspirations.
- Distill complex university policies into effective, understandable, and accessible information for students.
- Maintain frequent open-office hours to help students address academic and personal challenges.
- Produce deliverables (including but not limited to—student academic analyses and written reports).

## Academic Advisor II – STEM Team

- Established and sustained strong rapport with students to identify academic challenges and opportunities and to communicate and implement academic goals and priorities.
- Provided quality advising services including, cohort management, and partner institution engagement.
- Supported the development of course recommendations via the analysis of policy, including the development of policy documents.
- As the Mandatory Advisement Liaison for the STEM team, I assisted with organizing and implementing the Mandatory Advisement sessions that are required for all first-year students at GSU.
- Prepared and managed the creation of special periodic reports for enrollment and related matters.
- Assisted with implementing and leading new-advisor training for the STEM team.
- Collaborated with university faculty and staff to assist in developing work plans for academic advising and policy initiatives that aim to improve outcomes for students.
- Collected, identified, organized, and analyzed qualitative and quantitative data in support of the UAC's policy and advocacy goals.

# Academic Advisor I - STEM Team

- Provided quality advising services including, cohort management, and partner institution engagement.
- Advised prospective and current students about academic requirements and selection of courses.
- Assisted in the preparation of special reports relating to enrollment and related matters.
- Prepared special reports relating to enrollment and related matters.
- Collected, identified, organized, and analyzed qualitative and quantitative data in support of the UAC's policy and advocacy goals.

# Georgia State University- College Advising Corps, Atlanta, GA:

Highschool College Advisor

- Managed a population of 200 High School seniors.
- Established and sustained strong rapport with students to identify academic challenges and opportunities and to communicate and implement academic goals and priorities.
- Worked collaboratively with Atlanta Public Schools faculty/staff to mentor, encourage, and assist students one-on-one as they search for colleges, complete admissions and financial aid applications, and transition from high school to post-secondary opportunities.
- Marketed, developed, and led student centered programs to promote diversity, emotional, understanding, and social growth.
- Collaborated with a host school's administration to organize and implement annual student Decision Day celebrations.
- Coach other team members to design, present and facilitate college readiness workshops/seminars/events.

## **Guest Lecturer:**

Conducted a variety of Lecture Series to include:

- 2022 NACADA Annual Conference, Portland, OR "Check yourself: A Call for Accountability & Introspection."
- 2023 NACADA Georgia Drive In, Atlanta, GA "Check yourself: A Call for Accountability & Introspection."
- 2023 NACADA Coffee Chat "Male Privilege in Academic Advising"
- 2024 NACADA Region 4 and 7 Conference, New Orleans, LA "Check yourself: A Call for Accountability & Introspection."

## **Additional Affiliations:**

- Phi Beta Sigma Fraternity Incorporated
- Muslim Student Association
- National Academic Advising Association (NACADA)

August 2019-April 2020

July 2017-July 2019

April 2020-August 2021